

# Placement Offer Form

**A compléter en anglais et à renvoyer au plus tard le 15/04/14 à l'adresse suivante (avec la mention « offre de stage secteur scolaire »):**

[erasup@2e2f.fr](mailto:erasup@2e2f.fr)

SCHOOL INFORMATION	
Name of organization	EPLEFPA de Loir et Cher – Lycée agricole de Vendôme
Address	1, rue de la vallée du Loir – BP 41 106 – Areines
Postal Code	41106
City	VENDOME CEDEX
Country	FRANCE
Telephone	+33 2 54 67 44 00
Fax	+ 33 2 54 73 19 55
E-mail	legta.vendome@educagri.fr
Website	<a href="http://www.legta41.educagri.fr">www.legta41.educagri.fr</a>
Size of organization [nr of employees]: small ( $\leq 50$ ), medium (51-250), large ( $> 250$ )	medium size
Short Description of the school	<p>The EPLEFPA of the Loir-et-Cher is a state organization attached to the Ministry of Agriculture. Its fields of study and skills are recognized in environmental studies, biotechnologies, laboratory studies, breeding, horticulture, landscape gardening... In accordance with the priorities of the Ministry of Agriculture and the Conseil Regional de la Region Centre, the development of international relations is a major line of our organization's policy. The EPLEFPA has developed a strong European culture since 2007 taking part in the Erasmus, Leonardo, Comenius and PEJA programs. The EPLEFPA wishes to enhance its internationalization by developing European motilities to complete the professional curricula provided in our schools.</p> <p><b>A few words about Vendôme</b></p>



At the foot of the hillside, the Loir divides and its narrow branches glide unhurriedly under the stone bridges; then after the outskirts of the town, they rejoin one another and the widened river flows, with long meanders, across opulent meadows. The town is full of large gardens with rustling greenery, from which emerge uneven rooftops, gables, turrets of old dwellings, church bell towers and the superb tower of Trinity Abbey. In the distance, the horizon disappears in fine undulations. This is not yet either the grace of the Touraine, or the elegance of Anjou, but a welcoming, intimate landscape, adorned with vineyards, woods and a charming river...”(written in French ,translation)

### **Vendôme, a town of art and history**

Standing on the arms of the Loir, bedecked with flowers, offering a welcome with its monuments and fine houses.... The town of Vendôme (“Vindocinum”, meaning the white mountain) dates from the Gallic period and was later fortified by the Romans. Today 30 000 people live in and around this enterprising town. Vendôme is bordered by gentle hillsides and crisscrossed by the River Loir. A breath-taking view of this town cum garden can be admired from the chateau. In the midst of the greenery arises the magnificent Holy Trinity Abbey. The façade, an outstanding example of the Flamboyant Gothic art was built by Jean de Beauce, architect of the Spire surmounting the Cathedral in Chartres. In the place St Martin timber framed houses flank the pavement cafés under the watchful eye of the statue of Rochambeau, hero of the American war of Independence.

### **The castles of the Loire**



Discover the « **Val de Loire** » and its chateaux, stroll through charming villages... the walk will give you the opportunity to have a taste of ancient times. Well before the « Val de Loire » was registered at the **UNESCO heritage**, kings, painters and poets had discovered the pleasures of the land. Blois, Chambord, Cheverny... Going through the « **Cœur Val de Loire** » is like looking at a full-size history book.

From the borders of the “Perche » to the deepest forests in Sologne, the invitations are numerous. Royal chateaux, churches with frescos, medieval towns, there is something for everyone.

Neighbours to their Loire “cousins”, the Loir châteaux are certainly worth getting to know better.

### **Coming to Vendôme**

Paris: 42mn

Tours: 20 minutes

	<p>Paris Montparnasse Station / Gare de Vendome - Villiers / Loir</p> <p><a href="http://www.voyages-sncf.com">www.voyages-sncf.com</a></p> <p>Info: A shuttle bus V bus that leaves from the train to downtown Vendome is available.</p>
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<b>CONTACT PERSON DETAILS</b>	
Name	Marie Catherine ARBELLOT DE VACQUEUR
Department / Function	Vice head master
Direct telephone number	+ 33 2 54 67 44 00
Direct mobile	+ 33 6 76 77 15 45
Direct e-mail address	marie-catherine.arbellot-de-vacqueur@educagri.fr

<b>PLACEMENT INFORMATION</b>	
Department / Function	<b>School library/ resource- based learning/information technology</b>
Description of activities	<p><b>Offer of work based on three axes</b></p> <p><b>1- Working in a school library and resource center</b></p> <p>- carrying out basic, administrative library tasks, e.g. mail registration, loans, shelving of books,</p> <p><b>2- Helping students and staff with IT by working in partnership with the school IT teacher.</b></p> <ul style="list-style-type: none"> <li>- giving students and staff support and guidance in IT( office software, word processing and spreadsheet programmes)</li> <li>- initiating training sessions in new technologies( applications)</li> <li>- organizing extra- curricular activities on IT ( Serious Games software)</li> <li>- raising students 'awareness of the dangers of the Internet</li> </ul> <p><b>3- Assisting the educational IT technician in computer maintenance</b></p> <ul style="list-style-type: none"> <li>- Diagnosing and addressing technical problems encountered by users</li> <li>- Resolving minor computer issues( setting up of computer software and hardware)</li> <li>- Assisting with the changeover of workstations from Windows XP to Windows 7</li> <li>- Setting up and managing chunks of software linked to the OPCS (Open PC Server Integration) deployment tool.</li> <li>- Setting up computer stations in class rooms and on a self service basis.</li> </ul>
-Duration and period	<b>8 months – October to May</b>
Working hours / Weekly	<b>25 hours per week from Monday to Friday</b>
City/Town	<b>Vendôme (département du Loir-et-Cher 41)</b>
Help with finding accommodation	<b>Yes</b> <b>Accommodation on the school premises is provided; otherwise, accommodation in town.</b>
Other	<b>The school is a boarding school and offers access to extracurricular activities.</b>

**REQUIREMENTS**

Oral and written language skills	<b>Spoken skills in French or English are desired</b>
Field of study	<b>Computer science/ IT</b>
Computer skills	<b>Good IT skills</b>
Other	<b>Must be prepared to work with students in and from a rural background</b>